Part 1:

Please complete all sections of this form in order that the mentoring committee can learn as much about your background as possible. This information will be used only to pair you with a suitable mentee.

Current job role and responsibilities

How long have you worked in this job? How long have you worked in the company?

Knowledge, skills, and abilities required to perform your job (check those that apply)

Influence Strategic Thinking

Planning & Organization Leadership/Motivation

Adaptability Coach & Develop Others

Oral Communication Problem Solving

Written Communication Customer Focus

Stress Tolerance Teamwork

Interpersonal Skills Decision making

Others (\_\_\_\_\_\_\_\_\_\_\_\_) Delegation

Technical Knowledge: (List areas below)

\* \*

\* \*

What knowledge, skills, or abilities do you believe you excel at? (List from above.)

Educational background (degree(s), school(s), when graduated)

Division/departments/functions other than yours that you interact/work with

Hobbies and interests

Part 2:

Please answer the following questions as completely as possible. This information will be used only to pair you with a suitable mentee.

What do you hope to gain by being a mentor?

What are you looking for in you ideal mentee? What abilities, skills, personality characteristics, and knowledge areas would she (or he) have?

What are you hoping you can provide to your mentee? In what ways or areas can you help her (or him) the most?

How often do you travel as part of your job?

What do you foresee as the major obstacles you will encounter in providing quality mentoring (e.g., time, availability, travel schedule, location, work schedule)?